

GIRL GUIDES OF CANADA - GUIDES DU CANADA

Saskatchewan Council

FUND DEVELOPMENT STANDARDS

In 2007, a Fund Development Policy was approved by the National Board of Directors and included in the *Governance Policy* and *Guiding Essentials*. It is necessary that the reputation, integrity and identity of Girl Guides of Canada-Guides du Canada (GGC) be maintained, and that municipal, provincial and federal laws be obeyed.

Members are encouraged to sell Girl Guide cookies and use weekly dues to cover the cost of program.

Before fundraising, please refer to the *Governance Policy 01-19-01 Fund Development* and the *Guiding Essentials Section 8 - Finance*.

GGC shall accept only those gifts the transference and implementation of which are consistent with the laws of Canada and the relevant province or territory.

GGC shall accept only those gifts that are consistent with the Mission, Vision, Values, goals and services of GGC.

Fundraising activities at all levels must be consistent with the GGC image. Below is a list of appropriate fundraising activities.

Assessments in lieu of fundraising by units/parent committees/councils must have the approval of the majority, and area councils must be informed. Assessments must not take the place of participation in provincial campaigns.

Councils must approve, in advance, all fundraising activities within their jurisdiction, e.g., units, councils, parent groups and commissioners must ensure that all appropriate approvals have been obtained.

If a unit or group is planning a specific trip or event then all fundraising must be approved using the Fund Development Application Form (SK-FD2).

The following are acceptable methods of fundraising requiring approval as noted:

- auctions
- teas
- car washes
- delivering fliers
- a-thons
- fashion shows
- bazaars
- small scale raffles (value of item to be under \$1000) held in conjunction with teas, fun fairs, bazaars, etc.
- **NOTE:** Any prize item of \$100 or more requires that you get a licence from Saskatchewan Liquor and Gaming.
- bingos – should be very specific about what the money is used for. Girl Members should not be allowed to participate in any activity that resembles gambling.
- bottle drives
- coat checks
- garage or rummage sales
- service club donations
- craft or "white elephant" sales
- card night (whist, bridge, cribbage)
- recycled items (cans, paper, bottles)
- dinners (ticket must be for non-alcoholic beverage)
- sale of cook books (guidelines to be followed re logo use)
- catering, bake sales (see *Guiding Essentials*, selling food products)

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Permission denied for:

- lotteries
- hiring professional fundraisers
- pool tickets
- large scale raffles not compatible with the Girl Guide image (i.e., alcohol, tobacco, raffles where the risk of cost recovery requires large volume sales – such as cars and vans)
- tagging
- casino nights

Independent Group Trips

PLEASE NOTE:

- 1. Adult Members are not permitted to fundraise for adult-only trips. However, they are permitted to fundraise to benefit the girls; this would include Guiders fundraising for independent trips where they would be accompanying the girls.**
- 2. Fundraising for trips may only occur if 75 per cent of the participants at the start of the planning process are Girl Members.**

Funds raised in the name of Guiding, for a Guiding specific event or trip, are used within the organization.

If a unit or group is planning a specific trip or event then all fundraising must be approved using form FD2. Parents and girl members must also approve of this fundraising event by signing the SK-FD1. See www.girlguides.sk.ca for fundraising information and forms.

For Independent Group travel, a separate bank account must be opened to maintain Girl Guides of Canada – Guides du Canada fundraising accountability. After the trip is completed, the accounting books for the trip are to be audited and turned in to the Commissioner within 90 days. The separate bank account must be closed at this time. Any funds remaining must be transferred to the Area Council to be held in trust for a period of two years.

Funds raised in the name of Girl Guides of Canada for the purpose of Independent Group travel that are left over at the completion of the trip (or unused if said travel is cancelled) is placed in trust at the Area level for that group for a period of two years for a specific future trip. The money remains in trust at the Area level for the purpose of funding other trips for girls as designated by Area Council. The Area Council has discretion to use these funds in an appropriate manner.

